

August 9, 2016 Fire Commissioners Meeting Minutes

Rick Pisano: Calling to order the meeting of the Cotuit Fire District Fire Commissioners. It is Tuesday, August 9th 17:35 hours. Commissioner Pisano present, there is Commissioner Hadley present and we are absent Commissioner Conley at the moment.

We'd like to begin with public comment. Oh, are you recording tonight? Amy Kay is recording.

Amy: I am. I wait for you to post.

Rick Pisano: Okay. I'll get to that in a moment. Any public comment? Is the mic on?

Amy: No light. Oh, we got it. Green light. Okay, Amy Kate's 4782 [inaudible 00:10:27] Road. My question is for the chief. Chief, over a year ago, you stated that you would be taking classes towards your fire science degree at Anna Maria College. Chief, I was wondering what your expected graduation date is? Thank you.

Chief Olsen: Hello. This is Chief Olsen. I'm no longer enrolled at Anna Maria College. I'm enrolled in the Catholic University in Washington D.C. and it is not a fire science program at either of those. It was leadership management and leadership, and so I've taken about 5 or 6 courses; A's and I think one B and I have stopped last year to take some time off and hopefully start up again in the near future.

Amy: Thank you.

Chief Olsen: You're welcome.

Rick Pisano: Under the heading if you will view previous meeting minutes. The county website has not yet figured out exactly what they are doing. Meeting minutes for the last 3 months have all been sent and resent in various electronic forms and apparently the IT department has not yet ironed out the bugs on how to post these and they are still not available for the [inaudible 00:12:05] and people trying to get them. Of course, no guarantees these minutes will be available so you won't hear my anthologies. Sometime, hopefully in the near future.

I'm informed by the department that they are working on it. It's not entirely their fault. It's an order of explanation. Apparently a critical employee was in the midst of doing the migration from our previous web server unexpectedly left his position and left the county in a battle of writ, so they are trying to get somebody up to speed on that. That's the best I can tell you about it.

The next order of the business is the Chief's report.

Chief Olsen: Okay. This is Chief Olsen. Hello everybody. Good to see everybody. Okay, in front of you have your folders and in your folders, there should be an order. The first order of business is the monthly activities we had set up for July 2016. The emergency reports rescue calls we had 59 rescue calls. Motor vehicle crashes we had 4 motor vehicle crashes. We had 2 boat rescues, 2 first-aid only which are medical assist calls, one structure fire, one outside fire, one hazardous condition, one hazmat incident, 16 automatic fire alarms. Now, I got to explain the 16 automatic fire alarms. We don't have a lot of commercial buildings here but there was no place here that I saw, and maybe I'll look at it even deeper to look at if there was CO activations and other transmissions like smoke detectors, activations in a house. I had put it under automatic fire alarms. I will look to add or do new categories so we can make that correct.

Continuing on. Burning without a permit is BFWOP and that's one of those. Mutual aid engines. We had 13 mutual aid engine runs and that's to mostly [inaudible 00:14:27]. I've been looking at that, I've been counting those for you folks too on how many runs we actually do to [inaudible 00:14:32]. I'll bring the report next month on the last 3 months on how many times we've gone to [inaudible 00:14:39] so you can kind of span out how many times we've gone there. Public assists we've had 5 and assists to the police department we had one.

The inspection activities, we had 4 inspection activities which are chapter one 48 26 F and a half. Those are your sales of your houses. We have actually had, and it's not here but I do know what we did one tank renewable on there and I don't know why it's not there. That will be 5 activities for the inspection activities. Any questions on those?

Tom Hadley: Chief, on the 2 boat rescues was this while we were still on the dock?

Chief Olsen: Yes, it was and I'm glad you brought that up. We actually moved and we had to move the boat and with our thanks though, first of all, to the Fiore family for allowing us to bring our boat to their dock. It's a private dock, it's their dock obviously. Our gratitude and thanks for allowing us to place that emergency boat on that dock. Since then we did have to move it to our Mooring. Mr. Morey has put our mooring in the front. I don't know what they call it. The fairway? Just before the fairway so it's actually in a really good position for us. The only thing is we have a kayak, so we're working to get a Denny or something to put down at the boat. The launch has always graciously offered to let us know ahead of time and we will come in quickly and get you to your boat, so we appreciate that service when it's up and running. We don't have them in service the we certainly need our Denny with maybe a small motor boat to get us out there so we can safely bring 3 firefighters out there. We're working on that now to figure out what we need to do.

To launch it it's very difficult to launch the boat. It's better off on mooring. We've gone back and forth with putting it on the mooring and taking it off and launching it.

High tide? No problem. It's the low tide that's a problem with that boat and stuff, so we're going to be looking into different avenues down the road.

Tom Hadley: In that regard, who would we have to speak with to find out about space on a public dock?

Chief Olsen: That's the waterways committee. I've approached the waterways committee years ago, and that would be through them. They're the ones that ... Them and the harbor master has the say on that and what was told to me back in 2009 or 10 I went to the waterways committee was that that was strictly a dingy dock and it was designed for only that and that we wouldn't be able to house our boat on that dock. That's something that we're hopeful that we can work something out with another good neighbor. I'm working on a person right now to hopefully be able to approach a neighbor that we can maybe put our boat on that other dock. Jeff says he has someone in mind and hopefully we can do that so hopefully this problem will be resolved soon.

Rick Pisano: Okay. I have one other questions in terms of incidents. We have listed the 13 mutual aids that we provided. Did we receive any during [crosstalk 00:18:27]?

Chief Olsen: We received ... It's not here, mutual aid received but it's in our firehouse. I believe we received one mutual aid, one or two mutual aid and of course in the fire. We received 4 at that time. 4 different departments came to assist us in that structural fire.

Rick Pisano: Would it be possible to have that data [inaudible 00:18:56]?

Chief Olsen: Yes sir. I'll put that in there.

Rick Pisano: Thank you.

Chief Olsen: Okay the next item on the agenda is the [inaudible 00:19:04] report. [inaudible 00:19:08] in their folders. The dates for this report, or the period, is July 1st, 2016 to July 29th, 2016. The net payment applied basically comes out to \$672.95. I told you all if you folks would like a breakdown we get 3 different reports and this is a summary report that you are furnished with, but we can certainly give you the full reports that goes to what it costs each person or each persons insurance carrier and stuff like that. If you need that just let me know, I have that on file.

Rick Pisano: On that report we have Commonwealth of Mass listed twice, Blue Cross listed 4 times. Are these by dates of service?

Chief Olsen: Yes, those are ... Are you asking the question of why they're listed different times? Yes. Those are the different dates of service, what we received from that particular entity be it Blue Cross Blue Shield, The Commonwealth of Massachusetts. That was the money furnished to us on those dates.

Rick Pisano: Do you know why there is such disparity within the same companies in terms of either ...

Chief Olsen: That is a good question. I believe each question has what they're allotted to give and I don't have answer for that other than we can certainly reach out to these companies and ask why there is such disparity between.

Rick Pisano: I'm very familiar with their standard fees for service and discount and what they bill, but within the company why there would be such a big difference in what they pay per incident?

Chief Olsen: Well it depends too, commissioner, on what we did for that incident. If it was an ALS incident versus a BLS incident, if we gave medication or if we did not, if we started an IV, if we traveled, how long, the distance, where, you know so it depends how many things we had intervened with that patient but it's certainly something we can look into and why there is such a discrepancy.

Tom Hadley: Do we actually negotiate rates with them or are these pre-set and we basically take what they give?

Chief Olsen: At the beginning of the year we pre-set our rates and then we did that 2 years ago so we can certainly look into, and it's percentage wise, how much we get of 100 percent, 200 percent, 300 percent of what is offered. The state actually regulates what you're going to get and that's [inaudible 00:22:07].

Tom Hadley: Thank you.

Chief Olsen: Okay, moving forward. For the budget, you'll have the appropriation sheet in front of you. This is the next and obviously, this is the new budget so everything is well. You will see a big difference in probably the 3rd or 4th or last page. I think it was the next page on our apparatus. We do have our saver in house. We did take alert of it 2 weeks ago, our firefighters have been training on it. I hope you've seen it out there. I've asked them to all get a certain number of hours and training on that rapid training on that apparatus. We did have a Pierce manufacturer come down with their in-house training and they gave us 2 sessions of 5 hours each on the entire track. It was mandatory training, we all came in, it was great. We were only missing one person at training because they were in the line of duty. Other than that, it was well received, fantastic and my kudos to Pierce Manufacturing. They did a great job. Beautiful truck. You're going to be very happy with it.

We will have another in-house somewhere down the road, maybe September, October. Maybe September 11th would be a great open house since we open the house up anyways for September 11th for the Remembrance Day, excuse me and we will display our apparatus after our Remembrance Day so that will be night. I'll be putting the lead on the truck at that time. Hopefully it will be back because there is a checklist right now that we have of not repairs but things that we've noticed; lights out, a few LEDs are not working, a few minor things. Nothing wrong with the

apparatus driving, nothing wrong with the pump, nothing wrong with the fold tank. It's just little minor things so we're going to bring that back up to replace that and they're already aware of it.

We are very, very pleased with this and thank you so much for the opportunity, and the district as well. Thank you for the beautiful apparatus.

Rick Pisano: I had a couple of questions on the budget. Item 5130 salaries. Can you tell me again what that is since we are so high in the line of duty?

Chief Olsen: Yes, that's full-time injury. That's a full-time injury and that is what the IN stands for, injury. That's where the line of duty comes in, yes that is.

Rick Pisano: Okay and line item 5245 repairs and maintenance to grounds. Is that the last stage of the HVAC upgrade?

Chief Olsen: No. No that is not. We paid out \$935. We have \$2,565 left so we used some of that money to take down the tree that we have there and a few other items that we were doing. Marking up the lines and stuff like that. Yeah, so that's why ... No. That was not for what you said.

Rick Pisano: Okay there was one other ... Oh. Page 4 5891 under [inaudible 00:25:56]. Where do we stand on those? Do you have any idea?

Chief Olsen: Yep. It says [inaudible 00:26:04] \$65. Is that where you're looking at where it's encumbered?

Chief Olsen: Yep.

Rick Pisano: Yes that's ... Do you know how close we are to having something final for encumbered?

Chief Olsen: Yes, we should be finalized, of course Mike has the final say on that, our treasurer, however we should be done by September. It should be all up and ready to roll. He should be closing out the fiscal year, September. I don't think no later than October.

Rick Pisano: Thank you.

Chief Olsen: Thank you. Okay, the next on the new agenda is personnel. Just to report all our personnel except for one will be back to duty. The one that is coming back is coming back September 3rd so I got the doctors note so that is good. We'll just have the one person that is out and that person will be looking at the medical board for retirement and we will find out more when the medical board meets with the retirement board. The medical board has the final say in terms of gradual retirement and then the retirement board will notify the Conduit Fire Department after that. We're looking pretty good in personnel.

In apparatus, our apparatus as you know we've been talking about engine 265, engine 265 the saver. Great, it's here. We're looking to put the engine in service in September, probably the second week of September. We're waiting for a hose but that's okay. We're actually going to be sending 263 to rehab so we can utilize that hose if we have to until our new hose comes in. We should be up, our tools are all in, they just need to be mounted in the truck. Like I said we're training on the truck right now in driver training. They all have to do a certain amount of hours on the driver training and then on the public training and then we'll be in service. We will have a special day, like an open house, for that new truck.

Rick Pisano: The old truck?

Chief Olsen: I know we asked to table that to this meeting and I was told to get the approval as soon as we are completed with transfer in getting the new engine 265 in service. I was going to request that we donate the old 265 to the fire academy. We have had many people, throughout the years, go through the bus for fire academy. This is [inaudible 00:29:04] reasons. If we continue moving forward, we'll have many more going through those doors and it would be nice to see our apparatus there and to help out the academy. In the past, [inaudible 00:29:22], we donated an engine to the fire academy and the fire academy exists for our purpose. It would be really nice to put that forward and they're looking for a newer engine. Their engines are getting old. Our firefighters need that training, the pumps training and for them to utilize that not only down the road and be in a safe area with engine 265 that would be a great resource for them.

What I was asking is, and requesting is, if the fire commissioner would be, once we transfer everything over to the new 265 that the old 265 be going in as a gift to the [inaudible 00:30:08] fire academy.

Rick Pisano: I have a question. When you take in and drop it off to be rehabbed you're still going to have to use the old 265, right?

Chief Olsen: Yes sir.

Rick Pisano: We can't take that away until we get that other truck back.

Chief Olsen: That is correct sir, yes. Yep there will always be 2 trucks or at least we'll try to keep 2 trucks in service, yes.

Rick Pisano: Do we have arrangements for getting a current appraiser on the old truck?

Chief Olsen: We could do that. That's not an issue. I did note ...

Rick Pisano: Well, you may be aware in Massachusetts state law that we would have to have that done before we could weigh the possibility of donation because there are thresholds for donation that has to be met.

Chief Olsen: Okay.

Rick Pisano: The relevant ... I have a copy of the relevant chapter, 30 B chapter 16. I've highlighted I think the appropriate clauses in that so going forward, if I give these to you ...

Chief Olsen: Thank you.

Rick Pisano: To source out getting some appraisals of it and make sure that we comply with general laws about weighing that and I would ask that we continue to table this decision until we get that.

Chief Olsen: Sure. That will be done next week. We'll have that number for you. Like I said, we've done this many times so I don't think there is an issue, but doing due diligence there absolutely no problem. We'll take care of it.

Okay, the last item on the agenda for the business is the meeting contract. I believe that is ... If you have any questions.

Rick Pisano: I do. It's not on the agenda this month. It was a carry over from last month. The status of the grievance.

Chief Olsen: Yes, okay. Thank you for bringing that up. The status of the grievance right now is the firefighter that put the grievance is has been given a letter and knowing that the treasurer has taken care of the \$383.76 I believe it is and a letter to the retirement board to ask for, if you will, forgiveness and maybe have the interest taken away so that the district nor the firefighter would have to pay that interest since it was human error on 3 different parts. Hopefully that will come to fruition. We will know more when the retirement board gets back to us but Mr. Daley did send a letter to them with a check so this firefighter is all up to date. He just has that one last prayer of the interest and that's it. They're very happy.

Rick Pisano: Good.

Chief Olsen: It should be resolved.

Rick Pisano: Do we have a letter to sign for our volunteer?

Chief Olsen: For Cody? I do not. I do not. I did 10 letters. I did 10 letters last week and I did not bring Cody's and that's ... Mr. [inaudible 00:33:44], yes, good to see you sir. That's one letter I did not bring. I did 10 letters of code of a structure fire that we had as well as a code that we had. We had a code that we had and they did a great job. They revived the person 5 different times waiting for the family to come to the bedside. The doctor made several comments to me, because I stayed there until the family members got to the hospital, but the doctor said to the family members that if it wasn't for the Conduit paramedics you wouldn't be seeing your father. It was a wonderful save, if you will, and the outcome was wonderful for the family. 10 letters went out this week and my apologies I did not get Cody's letter, and I will work on Cody's letter and get

that to you so you can sign that and that's important. Thank you for bringing that back up.

Rick Pisano: Okay. I want to welcome Commissioner [inaudible 00:35:04].

Kevin Conley: Thank you. I apologize for my tardiness everyone.

Rick Pisano: Before we proceed to the last item I would like to ask if either of you have any additional comments that you want on record before we go into executive session?

Cynthia Gardener: Thank you. My question is for the chief. Oh, go ahead, sorry. I would appreciate if the chief, when he gives his personnel report and he tells us of the status of full time employees if you would also identify the employees involved. Thank you.

Rick Pisano: At this time, I would like to move that we go into executive session to continue the discussion that we began.

On the agenda, I just want to caution the commissioners it does not say about any meeting after or having an executive session. I apologies. I didn't realize it. I just looked at this very quickly and realized there was no executive session on there. My apologies to you folks.

Kevin Conley: I believe that we have, at the bottom of the agenda, it is possible that if so votes the committee may go into executive session.

Amy Kates: I just have one request. If you do that you have to state why you're going into executive session and for what reason. Thank you.

Rick Pisano: Oh, sorry I had thought I already said that.

Amy Kates: No you didn't but that's all right.

Rick Pisano: Yep. The motion is to go into executive session is to continue the discussion that we began in the last meeting on preparations for initiating [inaudible 00:37:22] for the next union contract.

Amy Kates: Thank you.

Rick Pisano: I'll put that in the next meeting if you would like that.

Rick Pisano: Thank you. All in favor Yea

Kevin Conley: Yea

Tom Hadley: Yea

