

Commissioners Meeting

October 10, 2017 at 5:30 p.m.

976 Main Street, Freedom Hall, Cotuit, Massachusetts

Called to order at 5:30

Commissioners present: Rick Pisano and Adam Zais

Absent: Kevin Conley

Present: Fire Chief Paul Rhude

Amy Kates recording

Public Comment:

- Amy Kates asked if public comment could be postponed to the end of the meeting, Commissioner Pisano replied he would rather not. Ms. Kates proceeded with her comment regarding legal expenses incurred by the District.
- Fran Parks replied that not sure if Ms. Kates is requesting information on the legal bills, but it is being attended to and worked on.
- Cindy Gardener asked that since there was a problem with the recording of the last minutes, asked if the minutes could be read into record tonight. Commissioner Pisano commented that the minutes will be posted tomorrow on the website.

Minutes:

- Motion made to approve September Minutes and previous warrants with no changes, seconded, all in favor

Chief Report:

- **Monthly Activities:**
 - 72 responses for the month of September: 42 medical, 29 service/good intent/false alarm, 1 hazardous condition
- **Comstar Report:**
 - was reviewed
- **Budget:**
 - Commissioner Pisano asked about status of money for rehabbing 263, as looks like nothing has been taken out of that account. Commissioner Pisano would like to know actual amount spent on 263 last fiscal year.
 - Legal Expenses: From previous report, though would get a break out in ledger history though doesn't show how anticipated it would; just shows grouped number for legal services without the breakout as to items. Discussed cost spent to date on legal fees. Commissioner Pisano would like a break out for next meeting, to include negotiations, open meeting complaints, and inspector general report
- **Personnel:**
 - FF Halloran going to the 10-week Fire Academy class beginning November 6.
 - LT McNamara has two letters of appreciation in his file for extra duties around the station and a letter from former Commissioner Hadley for his assistance

- **Facilities:**
 - An electrician came in to replace all the lights in the station with LED, lights had been previously flickering and not working properly. Company also rewired and installed a new door bell.
 - Emergency phone outside has been repaired.
 - Commissioner Pisano asked about looking into installing solar panels, not imminent as have to look into replacing the roof
 - Chief has received a few quotes from roof companies ranging from \$25-50,000, which will budget for FY19, which gives time to discuss opportunity for solar.
 - Internet: Chief met with an IT company come in to look at facilities and move database to COMM data base. Price is \$9,000 and \$1-2,000 a month in service contracts. Looking into other prices and vendors. Commissioner Zais will meet with Chief to discuss options. Commissioner Pisano asked to reexamine getting out of Meganet
- **Apparatus:**
 - 260 got two new tires
 - Boat was in Woodshole for training, but is back. Chief plans to keep it in the water until Christmas, as long as no ice or hazard.

Old Business:

- **Septic**
 - Received the updated septic plans, showing the plan to move propane tank which would help reduce cost of system. Getting rid of propane and switching to gas-company is putting in a new line for gas with its own meter for emergency generator, Chief will get the permit from Health Department then can get three bids.
- **Update on electronic tracking**
 - Reports are in Firehouse; now able to track time off, and payroll. Gong to train everyone to put it in right and then we will make sure it is in correctly and lock the record. Working on making the payroll into a spreadsheet for the Treasurer so won't have to be reinput a second time.
 - Ambulance Billing Rates: Comstar has implemented new rates.

New Business:

- SOP's: Two going out for two-week comment period in draft format. First one is a Hazardous Materials/Control and Counter Measures and Fire Station Facilities. Second one is regarding a staffing issue happening here and other stations. People not coming back off duty and not able to keep call department up and running. SOP states for mutual aid will go for any emergency needed, but won't go to cover other stations with their inability to get standby and leave ours empty. If have other staff arrive, will offer to cover.
- Legal: nothing to report

Adjourn:

- Motion to adjourn, seconded and unanimously approved