

**Commissioners Meeting
 April 10, 2018 at 5:30 p.m.
 976 Main Street, Freedom Hall, Cotuit, Massachusetts**

Called to order at 5:30

Commissioners present: Rick Pisano, Kevin Conley, Adam Zais and Fire Chief Paul Rhude

No public Recording

Public Comment: Cynthia Gardner asked if could move public comment to the end as she may have questions about some items on the agenda. Commissioner Pisano agreed.

Minutes: Motion made to approve March, 2018 minutes with no changes, seconded, all in favor

Report of the Policy Advisory Committee from the Representative: The PAC has so far presented the job descriptions for the Fire Department and the Water Department focusing on policies for sick and vacation days. Have been studying to see if there should be a district wide policy for everyone (except the Union) to have a sick leave policy and to perhaps suggest inheriting some of the wording from the water departments handbook. Commissioner Pisano asked if PAC looked at state policy for municipal employees-answer is yes, Ms. Mycock-Kelly mentioned it. Commissioner Pisano asked if the committee has addressed the water departments rate setting in line with their significant budget requests. Commissioner Zais replied besides mentioning briefly at first meeting it hasn't been brought up.

Chief Report

- **Monthly Activities:** 128 total responses for March. 42 Medical, 3 Fire, 20 Hazardous Condition, 64 Service/Good Intent/False Alarm due to the storms. Commissioner Conly asked if the letter could be submitted for publication with the Civic Association to publicly thank the Cotuit FF and asked to include the number of calls from the three storms.
- **Administrative: Imagetrend and Firehouse connection to CAD:** still in progress.
Working with TOB & Open Cape to get options for high speed data connection-not sure when will be complete
- **Training:** March Training Active shooter, vehicle extrication, and Mask Fit testing
 April live burn building training,
 Planning joint TOB Fire Depts and Barn. Police active shooter/school drills, stop the bleed - Commissioner Conley commented on a conversation he and the Chief had about along with training for active shooters, to also pursue what CFD's interaction with the police department would be in that kind of a situation and to be proactive some challenges our village would face such how to communicate, respond, and to coordinate activity.

Comstar Report:

Total Transports	Total Charges	Total Allowable	Total Collected	Percent Collected
32	\$38,290.54	\$18,423.26	\$17,232.04	93.53%
31	\$36,259.56	\$23,061.23	\$15,759.61	68.34%
14	\$15,624.09	\$7,200.85	\$6,985.03	97.00%
39	\$45,751.87	\$25,465.63	\$21,968.80	86.27%
38	\$44,081.79	\$20,798.34	\$17,975.04	86.43%
33	\$50,284.09	\$21,408.90	\$15,158.73	70.81%
32	\$69,182.70	\$20,637.88	\$17,012.88	82.44%

29	\$59,876.46	\$24,405.89	\$18,787.78	76.98%
17	\$36,172.74	\$10,890.72	\$8,925.83	81.96%
43	\$95,818.22	\$34,655.62	\$10,680.89	30.82%

Client total \$491,342.06	\$206,948.32	\$150,486.63	72.72%
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Grand Totals > 308
\$491,342.06 \$206,948.32 \$150,486.63 72.72

Personnel:
Nothing to report

Apparatus:
266 29' Surplus USCG boat we received a commitment for a \$10,000 donation from David Mugar for electronics. Working to finalize electronics design and order over next month. Commissioner Pisano thanked Chief in his efforts with this boat and approaching Mr. Mugar for his generous donation and asked the Board to sign a letter of appreciation to Mr. Mugar.

Facilities:
Nothing to report

New Business:
Reviewed articles to be presented at this year's annual meeting.
First article for roof replacement \$55,000
Second article \$40,000 for parking lot paving including handicap compliance
Third article Scott air tank replacement \$60,000 this year, \$60,000 next year
Fourth article replace Explorer and Truck with one pick-up truck to carry plow
Fifth article disposal of current boat. Possibly to donate back to FF Association (was originally donated to the Association) and dispose of it through them and the proceeds may go back into the department.
Rick ask for an endorsement from the commissioners to go ahead with the articles, all agreed

Campaign Finance review- reviewed the forms needed to be filled each year by all Commissioners and submitted to the Clerk for his file.

Medical Insurance: Chief Rhude reviewed two Bills that are in the State House right now that could change the insurance for Fire Fighters that contract cancer.

Return to Public Comment: Cynthia Gardner asked why Commissioners haven't responded to a request given over a month ago from the Secretary of State Office. The office gave a ten-day response time and Ms. Garner said she and the State have not received anything from Committee. Ms. Gardner wondering why-(inaudible). Commissioner Pisano replied that he did respond to Secretary of State and they have received copies of a number of letters, plus had a discussion with them and he was fine with our position, and not sure why Ms. Gardner was not informed. Conversation proceeded, Ms. Gardner's microphone was off-not audible.

Adjourn: Motion to adjourn, seconded and unanimously approved