

**Fire Commissioners Meeting
November 13, 2019 at 5:30 p.m. Minutes
Freedom Hall, Main Street Cotuit, Massachusetts**

Called to order at 5:30

Present: Commissioner's Kevin Conley, Adam Zais, Fire Chief, Paul Rhude
Absent: Commissioner Rick Pisano

Recording: Amy Kates & Adam Zais are recording

Public Comment: n/a

Minutes: October 2019 minutes reviewed. Commissioner Zais moved to strike personnel names from minutes, accepted with edits, seconded, all in favor

Chief Report

Monthly Activities:

- (please see attachment A)

Administration:

- Discussed different ideas for staffing opportunities

Training:

- FF McPherson went to specialized RIT training -FF practicing either at station or next door
- Discussed the stations two intern's training with ladders, breathing props and SCBA's

Pro EMS report:

- (please see attachment B)

Personnel:

- Still have two LT/FF out on IOD possibly until January
- FF Brian Lee started on shift this past Friday
- Have one position still available-advertised as EMT but Par preferred-closes on the 18th of Nov
- Commissioner Zais asked about the projected overtime, Chief Rhude will provide the numbers, also depends on the new hire
- Three candidates have completed and passed practical test for LT exam, will appoint two acting LT by the end of the week

Apparatus:

- Had a meeting with Sandwich Fire this week- they proposed a shared vehicle program-each district included would contribute \$5,000 a year, waiting for draft of proposal
- Everything is in service. Boat is used for Christmas in Cotuit, will watch weather to see if need to pull it
- In January Commissioner Conley would like to find out how many responses the boat was used for in 2019

Facilities:

- Kitchen completed-with exception of the backsplash
- Discussing office space, Chief Rhude will provide plans

Old Business: N/A

Other business topics not anticipated by the Chair:

Amy Kates requested public comment. Commissioner Conley stated public comment was at the beginning of the meeting, offered the opportunity which Ms. Kates declined. Commissioner Zais asked if it was a quick question, Commissioner Conley replied it is not appropriate to have public comment now and if she has a question, may ask at the public comment section at the beginning of the next meeting.

New Business

Executive Session:

The Committee will now go into Executive Session.

Purpose 3-to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares

The Committee will not return to open session.

Motion made to go into Executive session, seconded, all in favor Conley, Zais



COTUIT FIRE, RESCUE & EMERGENCY SERVICES

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To: Cotuit Fire Commissioners

From Chief Paul Rhude

Re: 11/13/2019 Fire Commissioners November Meeting

Responses (Oct)

84 Total responses

2 Fire

41 Medical

8 Hazardous Condition

33 Service/Good Intent/False Alarm

Administration

Advisory Committee CCCC Paramedic Program

Barn Fire Chiefs Staffing sub committee

Training

RIT Training

Intern Training

ProEMS

Sept report Attached

Personnel

Firefighters IOD, update

Open firefighter position

Promotional Exam

Negotiations

Apparatus

Facilities

Station Renovation Status

Other

XMass in Cotuit Dec 7

COTUIT

Incident Type Report (Summary)

Alarm Date Between {10/01/2019} And {10/31/2019}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
	3	3.57%	\$0	0.00%
	<u>3</u>	<u>3.57%</u>	<u>\$0</u>	<u>0.00%</u>
1 Fire				
142 Brush or brush-and-grass mixture fire	2	2.38%	\$0	0.00%
	<u>2</u>	<u>2.38%</u>	<u>\$0</u>	<u>0.00%</u>
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	6	7.14%	\$0	0.00%
320 Emergency medical service, other	1	1.19%	\$0	0.00%
321 EMS call, excluding vehicle accident with	28	33.33%	\$0	0.00%
322 Motor vehicle accident with injuries	5	5.95%	\$0	0.00%
364 Surf rescue	1	1.19%	\$0	0.00%
	<u>41</u>	<u>48.80%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
400 Hazardous condition, Other	1	1.19%	\$0	0.00%
422 Chemical spill or leak	1	1.19%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	3	3.57%	\$0	0.00%
444 Power line down	3	3.57%	\$0	0.00%
	<u>8</u>	<u>9.52%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
500 Service Call, other	3	3.57%	\$0	0.00%
510 Person in distress, Other	1	1.19%	\$0	0.00%
550 Public service assistance, Other	3	3.57%	\$0	0.00%
571 Cover assignment, standby, moveup	3	3.57%	\$0	0.00%
	<u>10</u>	<u>11.90%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
600 Good intent call, Other	3	3.57%	\$0	0.00%
611 Dispatched & cancelled en route	1	1.19%	\$0	0.00%
	<u>4</u>	<u>4.76%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				

COTUIT

Incident Type Report (Summary)

Alarm Date Between {10/01/2019} And {10/31/2019}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call				
700 False alarm or false call, Other	2	2.38%	\$0	0.00%
733 Smoke detector activation due to	6	7.14%	\$0	0.00%
735 Alarm system sounded due to malfunction	1	1.19%	\$0	0.00%
736 CO detector activation due to malfunction	3	3.57%	\$0	0.00%
740 Unintentional transmission of alarm, Other	1	1.19%	\$0	0.00%
745 Alarm system activation, no fire -	2	2.38%	\$0	0.00%
	<u>15</u>	<u>17.85%</u>	<u>\$0</u>	<u>0.00%</u>
9 Special Incident Type				
900 Special type of incident, Other	1	1.19%	\$0	0.00%
	<u>1</u>	<u>1.19%</u>	<u>\$0</u>	<u>0.00%</u>
Total Incident Count:	84		Total Est Loss:	\$0