

Fire Commissioners Meeting
Draft Minutes
July 14, 2020 5:30 p.m.

Present: Commissioner's Rick Pisano, Adam Zais, Kevin Conley, Fire Chief Paul Rhude.

No recordings

Election of Fire Commissioner Chairman

- Commissioner Zais forwarded his nomination for Chairman giving his explanation as to why he would like to be considered then gave a motion that he Adam Zais would like to submit own name as Chairman for upcoming year for the Board of Fire Commissioners, Chairman Pisano second the motion. Chairman Pisano made a motion to also place his name in nomination, Commissioner Zais second the motion. Act on motions by vote-1 vote Zais, 3 votes Pisano- Chairman Pisano will hold office for an additional year.

Policy Advisory:

- Commissioner Zais would like to continue the Policy Advisory Committee- all agreed

Public Comment:

- Inaudible-Cynthia Gardner requested moving public comment to the end of the meeting. Carol Zais discussed an annual meeting request and assisting with public outreach to increase transparency. Commissioner Zais and Chairman Pisano responded to the public comment regarding simulcast, increase participation and transparency-including the Capital Plan and working with the Civic Association.

Minutes: previous minutes reviewed and accepted as presented. Chairman Pisano would like to it be on record that an issue mentioned in the last meeting was resolved without a Special Meeting and asked the Commissioners to remind him to come back to this topic as it has to do with mobile recordings/recording.

Fire Chief Report:

Monthly Activities

- Reviewed report

Incident Report:

- Reviewed report

Administration:

- No new positive cases of Covid-19.
- Plenty of PPE in stock.
- Antibody testing-test not reliable will not conduct
- Will evaluate exposure risks to keep staff and the community safe
- Continuing to distribute masks and sanitizer to the community though requests are dwindling- will be on a call-in basis. Chairman Pisano asked if information could be put onto the website and a paper notice put up at Freedom Hall or in the currents regarding calling in for PPE/sanitizer requests. Chief Rhude will also have a sign made and put on the Facebook. FF

Emerson updates the Facebook and websites and got Crew sense up and running. Chairman Pisano asked if a letter of appreciation could go into his file.

- IT-records management system Imagetrend has a new fire reporting system. \$4000 upfront \$1000 annual fee. Discussed integration and compatibility with COMM. Chairman Pisano responded-microphone inaudible-requested letter of appreciation for Lt. Clark
- Discussed Covid-19 PPE and modified shift schedule reimbursement for FEMA. Money will go back into the general fund-Lisa Haven is working on this.
- Capital Plan:
 - Chief Rhude stated same as previous years except added facilities. Reviewed previously handed out forms. Commissioner Zais will meet with the Fire Chief to discuss presentation/posting the data onto the website
 - Chairman Pisano inaudible-discussed station roof on the capital plan along with a security system
 - Commissioner Conley-inaudible
- FY20 encumbrance almost complete, a few late bills

Training:

- Training on 268 (inflatable)
- Lt. McNamara and FF McPherson are planning a training at 56 High St. Commissioner Conley would like to be made aware of the date once planned. FF McPherson responded-microphone inaudible
- Chief Rhude explained the training at 56 High School and will record the upcoming training. Public Comments-inaudible
- Fire Chief and Assistant Deputy will also train with the Pak-Tracker

Pro Ems report:

- previously distributed for Commissioners review

Personnel:

- FF remains out with back injury-hope to return late August
- Matt Judge applied as a Call FF-just passed his EMT waiting on physical. Is in attendance of the meeting to meet the Commissioners-microphone inaudible. Inaudible-Questions asked about cost to bring him on staff. Motion made by Chairman Pisano-inaudible. Chief Rhude said hiring him would be a career development tool and he can contribute as an emt, not an FF until he completes FF 1-2. Commissioner Conley authorized the Chief to bring Mike Judge on as call FF-inaudible. Discussed this is a at will position and will put out a policy about Call FF training-inaudible Conley and Pisano

Old Business:

Apparatus:

- New Fire Chief vehicle is about two months out

Facilities:

- Repairs to facility are still on hold
- Discussed replacing exterior doors
- Chief would like to research security options

- Commissioner Conley agreed need new doors and would like to participate in the security system research-inaudible Pisano
- Chief discussed Just Cause

- Commissioner Conley-inaudible asked about Deputy contract. Commissioner Conley suggested discussing it with legal. Also asked about leave as this position is not union. Discussed sick time inaudible. Commissioner Conley felt the same way about the office managers sick time and has issues with payout. Will look at what did for the office manager. Chairman Pisano inaudible.
- Commissioner Conley inaudible-13.0 performance would like it to be submitted to the Commissioners. Chairman Pisano-inaudible.

Public Comment-

- inaudible-was regarding a Town Manager letter and garage doors.

Motion made to adjourn, second, all in favor.