

Prudential Committee  
Freedom Hall  
March 13, 2019

Present: Lisa Mycock-Kelly, Fran Parks, Silvio Genao

Pledge of Alliance

Amy Kates recording

**Freedom Hall Floor Project Review of quotes:** Silvio presented the review-have received six quotes. Originally met with three flooring companies to get a preliminary price and what the process would be before put out the official request for quotes- Sher Hardwood Floors, All Town Floors, and Nauset Flooring. Silvio then contacted those companies and stressed to them if interested in the job, submit an official request for quotes and make note if need to change anything when resubmitting this quote and to include all required information.

Sher Hardwood Floors-no conversation, just resubmitted the first quote. Old Town resubmitted but confirmed quote stayed same as first submitted. Nauset flooring completely changed quote from \$27,000 to \$71,000 New bids include, O'Sullivan Flooring, Capital Carpet, and James Nygren. All around the same price ranging from \$31-39,000. Some of the requirements are need to provide osha10 cert, and a 50% payment bond-none provided that. Silvio contacted the Attorney General Office to see what can do-response was that don't need to reject quotes, the osha10 not required until first pay period. Silvio suggested not awarding contract to anyone until they have confirmed done that. Payment bond does not have to be secured until within 5 days of contract being rewarded. Need to start making phone calls that have responsible vendors before offering a contract. O'Sullivan flooring was the only company to provide references. Have six reputable contractors, need to start with lowest bidder and check responsibilities. Each company offered different breakdowns, not able to ask winning bidder for something outside of what was asked in the quote-though Silvio included in the quote "furnishing all necessary materials needed for the work to be done" which could cover a few extra things. Silvio asked if could have the staff start calling, Fran corrected him that this committee does the calling. Fran asked if can contact references, when Silvio contacted the Attorney General, they said that would be ok to check reference. References can be waived, but Silvio doesn't recommend that. Silvio will begin calling, and let Fran know when to schedule a meeting to discuss.

Motion to adjourn, second, all in favor