

**Cotuit Fire District
Bylaw Committee
25 January 2021
5:00 p.m.**

Present: Penny Levert, Rick Pisano, Amy Kates, Mark Robinson, Fran Parks

The meeting was opened at 5:00 PM. Fran Parks was unanimously voted chairwoman of the committee. The committee reviewed the District bylaws in their entirety. Mark inquired if seasonal residents could be allowed to vote in district elections and serve on district committees and commissions. Fran said she would discuss it with Mark Boudreau but she believes only registered voters in Cotuit in the Town of Barnstable could vote or be on committees.

Section 3: The Fire Commissioners, through their appointed officers, shall maintain a conscientious and disciplined fire department, which, through a continuous training program, shall provide the District with an adequate roster of qualified rescue/firefighter personnel. They shall also be responsible for the appointed officers, fire police, firefighters, and rescue personnel as may be necessary and consistent with the size of the department and its activities; such appointments **are be** made after consultation with the Fire Chief

Article VIII section 3 last sentence add **to** in between “appointments are _ be made in consultation with the fire chief.

Section 7: **Should the Fire Chief not be available** to respond to a fire, rescue, or other call, the senior officer present shall assume authority until properly relieved

Article VIII Section 7. Should the Fire Chief, **or the deputy chief** not be available to respond to a fire be added?

Section 2: The Water Commissioners shall prepare an annual budget, recommend salary rates and hourly rates of pay, certify all bills and warrants against the

District contracted by them, prepare articles for approval by District voters, prepare an annual report in writing on the Water Department's actions, expenditures, financial status, and condition of the physical plant. The Water Commissioners shall have the care, custody, management, and control of all the property, real and personal, relating to the Water Department; shall have authority to determine and establish from time to time a schedule of water rates; and make rules and regulations for the introduction and use of water. **The Water Commissioners or their assistants may enter upon the premises of any water taker to examine apparatus to ascertain the use to which the water is applied or to find or stop any waste.** They shall in all suitable ways exercise a careful supervision to protect the interest of the water works and the public, and shall have all the other powers, duties, and responsibilities which are given to Water Commissioners by general laws, by-laws, and those prescribed in Chapter 244 of the Acts of 1935, Sections 5A to 5H inclusive.

Article IX section 2. Sentence 11 change or their assistants to **or the water superintendent and water department employees.**

Section 1: All elected boards and committees shall **be required** to hold at least one regular monthly meeting. A majority of the elected board shall constitute a quorum at each meeting. The Clerk shall post all regularly scheduled meetings in accordance with Massachusetts General Laws.

Article XI section 1 first sentence All elected boards and committees shall be , **change required to expected**, to

Respectfully submitted Fran Parks
26 January 2021