

**COTUIT FIRE DISTRICT
PRUDENTIAL COMMITTEE MEETING (VIRTUAL BY ZOOM)
MAY 23, 2022**

Present: Charles Eager, Clerk, Ray Pirrone, Treasurer, Seth Burdick, Prudential Committee, Mark Lynch, Prudential Committee and Fran Parks, Prudential Committee.

The meeting was called to order at 6 PM on May 23, 2022 remotely using the Zoom app.

Fran Parks led the Committee in the Pledge of Allegiance.

No public comments.

Minutes for the April 25, 2022 and May 9, 2022 were accepted as filed.

The Treasurer reported Tax Collections are below budget by approximately \$ 90,000 for the year at this point. All other revenue categories are at or above budget. Overall, the revenues are above budget but need to watch how the Tax Collections go for the rest of the year.

On the expenditure side there is one major and one small variance. The small variance is to Freedom Hall wages where the wages will be over budget. The major variance is the second interest payment on the new debt that was not budgeted. The Treasurer at the next meeting will be proposing a transfer from Reserve Account of approximately \$ 33,000 to cover those variances.

The Treasurer also is proposing to set up a Special Revenue Fund to match up revenue and expenses. \$ 106,000 will be moved in to offset expenses. This should help increase available Free Cash for next year.

On the articles the Water Department Security System is completed. When the article is closed at the Annual District Meeting the leftover funds will go into the general fund. All other articles are ongoing.

The Prudential Committee split up the reading of the articles. Fran will do articles 1 thru 7, Seth will do articles 16 through 24 and Mark will do article 25 through 29.

Seth reported on the Policy Advisory meeting. First under old business there was a Historical Document Policy. The Prudential Committee did not adopt the policy. Currently all meeting minutes are being put online for everyone to read.

He also reported on two new items. The first one is a technology policy for meetings to facilitate participation and audio clarity. The first thing that would need to be done is change the sound quality of Freedom Hall. Seth said he believes there is some sort of technology out there that is not expensive. Seth believes we should explore options to see if there is anything to help with the clarity. Both Charlie's Music and Nantucket Sound could offer no solutions due to the nature of the building. Seth will explore options bring back his finding next meeting. The second new business is rotation of the

Chairman position on the committees. The Committee decided to not adopt the rotation policy and leave it up to the committees.

Freedom Hall landscaping contract with Outerland had run out. The minimum amount for service is \$5,000.00 which would include spring cleanup, mulching, weeding edging, trimming, lawn maintenance and fall cleanup but not snow plowing. Snow plowing is a separate contract. The committee believes they would not get a better price if they were to seek bid.

Motion made Seth Burdick, seconded by Mark Lynch and passed unanimously to retain Outerland for landscaping services.

The streetlight light contract with Siemen's is ending in June and will not be renewed. Cape Light Compact sent out an RFQ for a maintenance service provider. They had three meeting to discuss the bids. Two companies replied. Pine Ridge Technologies is the favorite of Town DPWs. No provider has been picked to date so at least one additional meeting will be needed.

School Committee met last week with another meeting scheduled for June 1 with the attorneys present. Our attorney will review the conservation restriction, there will a transfer document and a deed at the meeting. There are hazardous waste issues still in play to allocate responsible for correcting the problem. The next step is to get an approval not replied from the zoning board and bring the transfer to the Town Council. The Council needs to have two readings and a 2/3rd majority vote. Mark believes the transfer is getting close. Attorney Boudreau believes a Special District Meeting will be needed to accept the transfer.

Mark believes that people wanting to use the property in the future should be putting forth their requests. This would include the District. Both the Water and Fire Department have expressed interest in the property. Any requests would go to the Prudential Committee.

In Public Comment Carol Zais requested a description of General Fund, Special Revenue Fund, Reserve Fund and Free Cash. The Treasurer provided an answer to her question. She also suggested combining with Library and Church to bargain for a better landscaping price.

Motion made by Mark Lynch to adjourn the meeting, seconded by Seth Burdick and passes unanimously.