



BOARD OF WATER COMMISSIONERS

Cotuit Fire District

Water Department

4300 FALMOUTH ROAD, P. O. BOX 451

COTUIT, MASS. 02635

12/14/2016

The monthly meeting of the Board of Water Commissioners was held at Freedom Hall at 6:00 p.m. Chairman Ted Barnicle, Commissioner Don Campbell and Commissioner Vic Mastro were present as was Jen Leger in place of Superintendent, Chris Wiseman.

Also in attendance was Russ Kleekamp from GHD Engineering.

The meeting was called to order at 6:10 p.m.; there was no public comment.

The 11/23/16 minutes were approved and the warrants were signed.

Ms. Leger reviewed the water quality testing results for the month of November. All tests were within normal limits and there have been no total coliform issues. VOC testing at the new tank is complete and MTBE quarterly testing will be done in December.

Monthly Pumpage Results is as follows:

	<u>2015</u>	<u>2016</u>	<u>+/-</u>
November	8,841,000	9,536,000	+695,000

There were 2 replacement services and 5 new service in November.

Mr. Wiseman spoke with Phil Benjamin (forester), and the leg work for the Stewardship grant is complete. They have some reports to write and will be back in touch regarding the plan and available funding.

Field Operators J.R. Gallagher and Matt Dwyer have passed both their D1 and T1 exams and have met their employment requirements. Both operators are interesting in taking Continuing Educations classes to obtain additional licenses and it will be addressed as funding is available.

Ms. Leger notified the board that all past due payments from AT&T have been receive and their account is current.

Mr. Wiseman spoke with Jonathan Finn at Gowry Insurance regarding the policy on the new water tank and to obtain a breakdown of Water Department Expenses for its liability insurance for purposes of the rate survey. This information should be available for discussion at the January meeting.

Mr. Kleekamp provided an update on the ongoing projects with GHD. The water tank has passed the DEP inspection and they issued a letter approving the tank to be put online. We will start incorporating water from the new tank into the system this week, gradually, as to minimize the potential for dirty water complaints. The general contractor has a punch list of touch-up items to complete and there will be one final change order for additional clearing around the fence and the buried propane tank.

He presented the board with two proposals, one from GHD for the SCADA/Security upgrade project and the CommTract agreement for installing the Fiber Optic cable. Both will be reviewed and action will be taken at the January meeting.

Mr. Kleekamp reviewed the lease amendment that was requested by US Wireless. He reviewed the structure of the cell agreement with another district and the commissioners discussed options for moving forward with the current lease or with a memorandum of understanding which will require additional legal review. Mr. Kleekamp will discuss the issue with Mr. Chris Hesse and get back the district.

Lastly, Mr. Kleekamp urged the board to follow up with Attorney Boudreau regarding the legal notice to the cellular carriers currently leasing space on the Main Street Tank. Eminent loss of space can help to expedite the permitting process and would go a long way toward moving this project forward. The board agreed to follow up with Atty. Boudreau.

The commissioners re-visited the rate survey. Mr. Barnicle will meet with a member of the Prudential Committee with the new information that he has from the 2016 water usage, revenue, and operating expenses and for some guidance on obtaining some additional financial information that has not been made available.

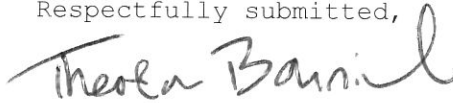
The commissioners made and approved a motion to provide relief to a resident who experienced a leak and high water usage in the 2016 water usage year.

Commissioner Mastro noted that the policy advisory committee has met once and will be meeting again on 1/11/2017. They are reviewing a few things including minutes vs. transcripts but there are not a lot of policy changes proposed for the coming fiscal year.

The next meeting was set for Wednesday, January 18th at 6:00pm at Freedom Hall.

The meeting adjourned at 7:05 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Theodore Barnicle".

Theodore Barnicle, Chairman

Cc: Prudential Committee