



BOARD OF WATER COMMISSIONERS

**Cotuit Fire District**  
**Water Department**

4300 FALMOUTH ROAD, P. O. BOX 451  
COTUIT, MASS. 02635

09/14/2016

The monthly meeting of the Board of Water Commissioners was held at Freedom Hall at 6:00 p.m. Chairman Ted Barnicle, Commissioner Don Campbell and Commissioner Vic Mastro were present as was Superintendent, Chris Wiseman.

Also in attendance was Russ Kleekamp from GHD Engineering, Andrew Casey from Green Seal Engineering and Zak Farkes from Borrego Solar.

Fran Parks was invited to attend as a representative of the Prudential Committee to hear the presentation on the Solar and Cellular project.

The meeting was called to order at 6:00 p.m.

The 08/23/16 minutes were approved and the warrants were signed.

Commissioner Barnicle opened the meeting to public comment, there was none.

Mr. Wiseman reviewed the water quality testing results for the month of August. All tests were within normal limits. Lead and Copper was re-tested at two location following higher than normal results. Both locations came back much lower than the original test. Annual by-product tested was completed in August and results were also within the normal limits.

Monthly Pumpage Results is as follows:

	<u>2015</u>	<u>2016</u>	<u>+/-</u>
August	40,658,000	47,058,000	+6,405,000

There were 3 service replacement and 6 new service installations in August.

The generator at station 5 has been installed and is being tested and inspected at this time. The 2<sup>nd</sup> quarterly report is due to FEMA on 10/1/2016.

Mr. Wiseman has been in contact with a forester who in turn put him contact with another representative for the Forestry Stewardship program and is waiting for a response to move forward with this project.

Russ Kleekamp of GHD updated the board on the progress with the West St. Tank construction and the Open Cape project. The contract with Open Cape is still pending the latest revision and Russ will follow up with Steve Johnson. The tank has been painted and Russ will be forwarded an amendment to the GHD contract to cover additional inspection hours as the painting process has taken longer than anticipated. And as the USDA grant and funding has been approved, he will be submitting two change orders to put back in some of the items (such as fencing, landscaping, water main work at Main street, and tank lettering) that were taken out to stay within the appropriated budget for the project.

Commissioners Campbell and Mastro will visit the Chatham Wastewater Facility to view their security system with Russ Kleekamp (confirmed for October 12<sup>th</sup> at noon).

Commissioner Barnicle introduced the Solar and Cellular projects to Prudential Chairperson, Fran Parks as it is likely that the Prudential Committee will be voting on and signing the leases for these projects.

Zak Farkes presented the solar development project, reviewed project size, scope and placement and answered questions from both the board and the public in attendance. He will also be available for the Civic Association/Public Information meeting on Tuesday 9/20 at 7:30p, and for the Prudential Committee Meeting on Monday 9/26 at 5pm.

The commissioners further discussed the rate study and have agreed that they want the Water Department revenue (including levy, antenna and solar income) to cover the cost of the operating budget, employee (and retired employee) benefits as well as the Water Department portion of liability, vehicle and work comp insurance - but not Capital expenses/debt service. Chris will contact Patrick O'Neale who complete the annual water audit to be sure that all meters are working as efficiently as possible as to ensure minimal water loss and maximum water billing. The commissioners will work with the treasure to obtain revenue goals based on the anticipated expenses.

Commissioner Barnicle along with the Project Managers and Contractors will attend the Civic Association Meeting on Tuesday, September 20<sup>th</sup> at 7:30 pm to hold a public information session on both the Cellular and Solar projects.

The next meeting was set for Wednesday, October 26<sup>th</sup> at 6:00pm at Freedom Hall.

The meeting adjourned at 8:05 p.m.

Respectfully submitted,



Theodore Barnicle, Chairman

Cc: Prudential Committee