



## BOARD OF WATER COMMISSIONERS

# Cotuit Fire District

## Water Department

4300 FALMOUTH ROAD, P. O. BOX 451  
COTUIT, MASS. 02635

01/17/2018

The monthly meeting of the Board of Water Commissioners was held at Freedom Hall at 6:00 p.m. Chairman Don Campbell, Commissioner Vic Mastro and Commissioner Tom Hoppensteadt were present as was Superintendent Chris Wiseman.

The meeting was called to order at 6:05 p.m. and opened to public comment. Amy Kates was acknowledged as recording the meeting, but there was no public comment.

The minutes of the December workshop and regular meetings were reviewed and accepted. The warrants were reviewed and signed. Commissioner Hoppensteadt requested an electronic copy of the CWD Handbook, which Superintendent Wiseman agreed to send. They also discussed the work that Tata & Howard is doing on the Water Management Act Permit Extension.

Superintendent Wiseman gave the water quality report, noting that all routine coliform samples were clear, and that the MTBE testing was done in December. There were no MTBE detections.

He also updated the board regarding the ongoing water quality complaint from Roosevelt Road. Hydrants around this service are flushed twice a month and additional samples from surrounding areas were taken. The results showed higher levels of iron and manganese in both the dissolved and undissolved samples. All samples were consistent in results, and he has not yet determined the source of the high levels. The department will sample other sites from around the district and discuss treatment options with the water quality engineer.

Mr. Wiseman then went on to give the Superintendent's report.

Monthly Pumpage Results is as follows:

	<u>2017</u>	<u>2016</u>	<u>+/-</u>
December	6,682,000	8,775,000	-2,093,000

There were no new services and one replacement service installed in December, eliminating another pit from the district. There were 8 service freeze ups in the past week due to the extremely low temperatures and quick thaw.

Mr. Wiseman made the board aware that the Tata & Howard Bid opening for the Chemical Safety Upgrades will take place at the Water Department office on Thursday, January 18<sup>th</sup> at 2pm. Chairman Campbell will attend. The commissioners voted to give Don the authority to act upon the recommendation of the engineer as appropriate.

Valley Communications has been given authorization to complete the Fiber Optic Installation. The expense will be covered by the remaining funds from the USDA Grant. The first bond payment is coming due on February 15<sup>th</sup>. The treasurer is aware.

Warren Rutherford has completed the revisions of the employee handbook to incorporate updated language for the parental leave act, pay equity and leave benefits.

Chairman Campbell asked about the funds remaining in the special appropriation accounts from prior fiscal years. Superintendent Wiseman reviewed them noting which projects should be complete and which ones would carry over.

The commissioners discussed the upcoming RFP release for the Cost of Service and Rate Study. They decided that submissions should be returned two weeks from the issue date and that they would like the study to be completed 60 days from acceptance. Superintendent Wiseman will obtain email addresses for the 6 recipients and send the final version out on Monday, January 22 with responses due by Monday, February 5<sup>th</sup> at 4:30pm.

The commissioners discussed the outstanding issue of the shed placement on the Creedon property. The surveyor has responded that the assessment will be complete before the end of January and again assured the commissioners that nothing stored in the shed would be harmful to the water supply.

Superintendent Wiseman updated the commissioners of the land survey and boundary markers for the Fire District property. He has reached out to three engineers for pricing, one responded that the project was too big for their office, one responded with a cost, and one has not yet responded.

Moving to new business, the commissioners discussed the basis for the Fiscal Year 2019 budget and will begin work on it at the February meeting.

The commissioners discussed the state of the plantings in the wellfield and some areas that were marked with green paint. Commissioner Mastro will walk the wellfield again when the snow melts. There is concern that the green markings are glow in the dark paint on tree roots was placed there by ATV riders who trespass in the wellfield at night.

Superintendent Wiseman informed the board that the old Ford engines at station #4 and #5 have been sold and will be removed this week. A dumpster has been placed at station #5 to dismantle and dispose of other engines and metals.

Commissioner Hoppensteadt noted that there has been no meeting of the by-law or policy advisory committee.

The next regular meeting of the board was set for Wednesday, February 14<sup>th</sup> at 6:00 p.m. at Freedom Hall.

The meeting adjourned at 7:35 p.m.

Respectfully submitted,



Donald Campbell, Chairman