



BOARD OF WATER COMMISSIONERS

Cotuit Fire District

Water Department

4300 FALMOUTH ROAD, P. O. BOX 451

COTUIT, MASS. 02635

08/15/2018

The monthly meeting of the Board of Water Commissioners was held at Freedom Hall at 5:30 p.m. Chairman Tom Hoppensteadt, Commissioner Don Campbell, and Superintendent Chris Wiseman were present. Commissioner Mark Robinson joined the meeting at approximately 6:15 p.m.

The meeting was called to order at 5:30 p.m. The meeting was opened to public comment, but there were no members of the public present. The minutes were reviewed and approved as were the warrants.

Superintendent Wiseman gave the water quality report, noting that there were no total coliform hits in the over the past month. He also noted that the nitrate samples taken at Station 5 had elevated results as compared to prior samples. He spoke with Gary Hedman at Tighe & Bond who will do test well sampling at 671 Main Street and Stratford Ponds to see if this may be the source. The well is 160' deep (130' to water) so it would take a while for the levels to increase at the well site. The source could be anything from septic to fertilizer. We will continue to monitor and work to identify the source.

The Water District has been granted waivers for SOC samples at all stations but Station #3. SOC samples for this period were taken at Station #4 (sampling plan was misread). As a result, the district received a NON (Non-Compliance) notification from MassDEP. The correct samples have been taken and everything was returned with "non-detects".

Mr. Wiseman then went on to give the Superintendent's report.

Monthly Pumpage Results is as follows:

	<u>2018</u>	<u>2017</u>	<u>+/-</u>
July	41,885,000	36,248,000	+5,637,000

July Stats:

There were no new service installation or replacement services.

The Employee Handbook updates are done, the commissioners will review the changes and move to accept or amend them at the next scheduled meeting.

The new cell tower is up. The spill has been cleaned up and all samples taken were returned "non-detect". The contractor needs to repair a gate box and fence that was damaged during construction, and Mark Boudreau is reviewing an easement request for Eversource.

The commissioners approved the signed the GHD Security System contract (accepted at June meeting). The shed at 418 Main Street has also been moved.

The Superintendent and Commissioners reviewed a certified letter from a resident on Roosevelt Road regarding her water quality. This has been an ongoing issue at this residence for many years. The department recorded all of the steps taken to mitigate this issue (between 2012 and 2018). Mr. Wiseman will take additional samples at the upstream, downstream and cross-street residences, as well as SOC samples at all of the stations. He will also have an electrician review the grounding.

They also reviewed a letter from a resident on Queen Anne Lane. The district replaced a sideline back in May and the customer was asking for the district to pay for their plumbing expense. The commissioners declined their request noting

that the district responded appropriately to their leak and the additional expense incurred was their responsibility. Superintendent Wiseman will notify the resident of their decision and invite them to attend the September meeting if they wish to appeal the decision or discuss it further with the commissioners.

The leak adjustment documentation was received from the resident on School Street (approved last fall). The adjustment has been issued.

The Board then reviewed the progress on the Chemical Safety Upgrade project. Two more stations are scheduled to go back online on August 21st. Then the contractor will need to complete some miscellaneous "punch list" items. They have asked for an extension until September 21 with no additional expense due to the restrictions placed on them for construction during the high pumping season. Once complete, MassDEP will come for an inspection and to complete the sanitation survey.

Engineering Amendment #1 for Tata & Howard services was reviewed, approved and signed by the commissioners.

The commissioners reviewed an email from the Engineer regarding the outstanding items for the Cost of Service and Water Rate Study. Chairman Hoppensteadt will follow up with Fran Parks and the Treasurer to provide the missing documentation.

The proposed electronic warrant process is waiting on assistance from the Fire Chief and coordination with the software provider. The Water Department needs to be set up and given authorization and access.

The final lien list consisting of 18 accounts was reviewed, signed and will be sent to the Town Collector.

After Labor Day, Commissioner Robinson asked for time to meet with the Superintendent to review operations, tour the district sites and talk about wellfield management needs.

The commissioners asked for former commissioner Vic Mastro to attend an upcoming meeting to begin work on the Capital Improvement bylaw.

The next regular meeting of the board was set for Wednesday, September 12th at 5:30 p.m. at Freedom Hall, and the October meeting has been scheduled for Wednesday, October 24th at 5:30 p.m. The meeting adjourned at 7:15 p.m.

Respectfully submitted,



Thomas Hoppensteadt, Chairman