



BOARD OF WATER COMMISSIONERS

Cotuit Fire District

Water Department

4300 FALMOUTH ROAD, P. O. BOX 451
COTUIT, MASS. 02635

10/24/2018

The monthly meeting of the Board of Water Commissioners was held at Freedom Hall at 5:30 p.m. Chairman Tom Hoppensteadt, Commissioner Don Campbell, Commissioner Mark Robinson and Superintendent Chris Wiseman were present. Also in attendance is former commissioner, Vic Mastro.

The meeting was called to order at 5:30 p.m. and was opened to public comment. Hearing none, they moved on to the By-Law committee update to accommodate former commissioner Mastro.

The commissioners recapped the progress to date on the Article 9 Section 5 Capital Improvement Fund discussions. Mr. Mastro made recommendations regarding the source of funding and possible expenditures for future land improvement. Commissioner Robinson noted that the next bylaw meeting is scheduled for November 28th at 5:30pm. He will meet with Superintendent Wiseman prior to the next BOWC meeting to clarify our objective and draft a recommendation for the bylaw committee.

The minutes were reviewed, accepted and signed, as were the warrants.

Superintendent Wiseman gave the water quality report, noting that there were no total coliform hits in the past month. MTBE and SOC testing results are pending and will be reported on at the next meeting.

Mr. Wiseman then went on to give the Superintendent's report.

Monthly Pumpage Results is as follows:

	<u>2018</u>	<u>2017</u>	<u>+/-</u>
September	27,655,000	22,282,000	+5,373,000

September Stats:

There was 1 new service installation and no service replacements. There were no leak repairs in September, however, one occurred in October.

The edits to the Employee Handbook recommended at the last meeting were completed. The commissioners want to review the final version one last time and will move to accept it at the next meeting assuming there are no additional edits.

Cell Tower Update - T-Mobile is working to move the equipment over to the new tower. A gate restricting access to district land needs to be installed. The repairs to our gate and gate box are complete.

The Superintendent and Commissioners reviewed the status of the water quality complaint at 54 Roosevelt Road. Lab results are not yet available. The electrical review showed that the service was properly grounded and there was no arcing. The resident has requested that the lien be removed from her property pending the resolution of her complaint. The commissioners agreed to leave it in place until it is resolved as, regardless of her opinion of the water quality, the water was still consumed.

A resident at 91 Piney Road requested relief for their excess use bill as there was an unknown leak at the property. The leak was discovered during meter reading in October and repaired immediately. The commissioners voted to apply the leak adjustment rate.

The commissioners reviewed and signed the change order for Tata & Howard for the Chemical Safety Upgrade project.

The engineering firm notified the district of a cost overrun for the Cost of Service Study. Superintendent Wiseman will discuss this further with the VP of Tata & Howard and provide an update at the next meeting.

The new service truck was ordered today.

Commissioner Campbell was not able to attend the Policy Advisory Meeting but followed up with the Chairperson before and after the meeting. Another meeting will be scheduled.

The commissioners approved the office closing on November 23rd with all staff on call.

The next regular meeting of the board was set for Wednesday, November 14th at 5:30 p.m. at Freedom Hall, The meeting adjourned at 7:30 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Thomas Hoppensteadt". The signature is written in a cursive style with a large, prominent initial "T".

Thomas Hoppensteadt, Chairman