



BOARD OF WATER COMMISSIONERS

Cotuit Fire District

Water Department

4300 FALMOUTH ROAD, P. O. BOX 451
COTUIT, MASS. 02635

04/17/2019

The monthly meeting of the Board of Water Commissioners was held at Freedom Hall at 5:30 p.m. Chairman Tom Hoppensteadt, Commissioner Don Campbell, Commissioner Mark Robinson, and Superintendent Chris Wiseman were present. Amy Kates was acknowledged as recording the meeting.

The meeting was called to order at 5:30 p.m. and there was a request to move the public comment portion to the end of the meeting; it was so granted.

The minutes from the 3/20/19 meeting were reviewed and a change was noted in the third paragraph to replace the word "current" with "proposed". They were accepted the change. The minutes from the 3/26/19 special meeting were reviewed and approved with no changes.

The commissioners again reviewed the proposed language for the bylaw proposal. Commissioner Hoppensteadt will meet with the district's council to review the language and will submit to the Prudential Committee at the April 22nd meeting for it to be included in the warrant for the annual district meeting. The commissioners made a motion for this purpose and the vote was unanimous.

The warrants were reviewed and approved, and discussion followed as to how to make the electronic warrant available to the public for review. Requests will be made as necessary.

The superintendent gave the water quality report, noting that all total coliform results were clean. The nitrate results were distributed to the commissioners, and it was noted that they were lower than last year's results. Superintendent Wiseman also noted that the lead and copper testing will be taking place this year (it is an every 3 year test). Proposed test sites are due to MassDEP by May 15th for approval. Testing is to be completed between June and September.

Chairman Hoppensteadt expressed his thanks to Ryan Neyland for a great district presentation and to Commissioner Robinson for taking the lead with such an effective public information campaign.

Mr. Wiseman then went on to give the Superintendent's report.

Monthly Pumpage Results is as follows:

	<u>2019</u>	<u>2018</u>	<u>+/-</u>
March	7,340,000	6,019,000	+1,312,000

March Stats:

There were 2 new services and no service replacements during the month of March.

Truck Update - the new truck is here. There was a question as to the accounting of the expense and the amount to be applied to the appropriation. The total cost of the truck will be posted to the appropriation, and the \$7,200 trade in value will be posted as miscellaneous income to the general fund. This leaves no available funds in the appropriation for truck lettering, hydraulic pump or any other work needed to put the truck fully into service. The commissioners directed Chris to discuss this with the treasurer and if the full \$60,000 appropriation is not available then they would like the treasurer to come to the BOWC meeting to discuss

TowerNorth Update - T-Mobile's equipment has been moved to the new tower, pending a "fiber circuit" delivery needed to go live. They anticipate that it should be "on air" by mid May and then their C.O.W. can be removed from the site. Sprint has a pad and power in place, they will be onsite the week of 4/29 and are hoping to be "on air" by May 15th as well. AT&T started 4/17 and is also looking to be "on air" by the 15th. Since those two carriers currently share a C.O.W. it can't be removed until both carriers are live on the new tower. They discussed a few punch list items such as moving the yellow gate and cleaning up the site of the old tank.

Commissioner Campbell made a motion to initiate the new water rates as proposed in the Tata & Howard report and introduced to the district at the 4/16/19 Civic Association Meeting (4 billing periods, rate increase and per meter fee for stabilization fund) as of July 1st 2019. The motion was seconded by Commissioner Robinson and was voted unanimously.

The commissioners read and signed a thank you letter to Jared Cole for his videography services at the rate meeting.

The commissioners reviewed and discussed a leak adjustment request from a resident at 64 Old Shore Road. The request was approved.

Commissioner Robinson read the new mission statement as printed in the water rate brochure and the commissioners voted to adopt it. It will be updated on the district website.

The meeting was then opened to public comment. Ms. Gardner had a question about two \$30,000 appropriations from prior fiscal years that no longer appeared on the district expenditure reports. She asked if they had been used or turned in.

The superintendent and commissioners discussed the purpose of the appropriations and the timing of the expenses and whether or not the appropriation had been funded by the district. The BOWC advised the superintendent to discuss this with the treasurer when he meets with him about the truck appropriation to verify that the funds are still available.

The next regular meeting of the board was set for Wednesday, May 15th at 5:30 p.m. at Freedom Hall. The commissioners will also be attending Budget & Candidates night hosted by the Civic Association on Tuesday, May 21st, as well as the annual district meeting currently scheduled for Wednesday, May 29th. The meeting adjourned at 7:12 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Thomas Hoppensteadt".

Thomas Hoppensteadt, Chairman