



BOARD OF WATER COMMISSIONERS

Cotuit Fire District  
Water Department

4300 FALMOUTH ROAD, P. O. BOX 451  
COTUIT, MASS. 02635

03/04/2020

A special meeting of the Board of Water Commissioners was held at Freedom Hall at 5:45 p.m. Chairman Mark Robinson, Commissioner Tom Hoppensteadt, Commissioner Scott Horsley, and Superintendent Chris Wiseman were present.

The meeting was called to order at 5:45 p.m.

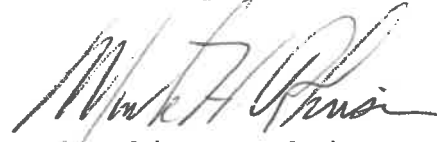
A leak adjustment request from a homeowner at 83 Wild Way was presented. The board discussed the existing policy, potential changes to the policy and how to apply it to this request as well as future requests. The relief for this leak was approved unanimously, and they agreed to review and modify the existing policy at a future meeting.

The board then reviewed the proposed operating and maintenance budget for FY21 which will be presented to the Prudential Committee at their meeting on March 16, 2020. They reviewed the performance of the Superintendent, and Superintendent Wiseman provided a summary of the evaluations for the water department staff. They also discussed the compensation for union and non-union employees in the district and the proposed COLA increase from the Barnstable County Retirement Board. Based on their discussion they recommended a minimum increase of 3% for all staff members. They also approved a step increase for Operator Dwyer, effective July 1, 2020. The board also discussed goals for the Superintendent which include ways to encourage professional development and staff retention, and to develop a strategic plan for the department.

The commissioners cancelled the regular March meeting, previously scheduled for the 25<sup>th</sup>, as the chairperson will not be available that day and noted that the next meeting will be April 22, 2020 at 5:45pm.

The meeting was adjourned at 7:50 pm.

Respectfully submitted,



Mark Robinson, Chairman