



BOARD OF WATER COMMISSIONERS

Cotuit Fire District Water Department

4300 FALMOUTH ROAD, P. O. BOX 451
COTUIT, MASS. 02635

03/16/2022

The monthly meeting of the Board of Water Commissioners was held via Zoom at 5:30 p.m. Chairman Tom Hoppensteadt, Commissioner Mark Robinson, Commissioner Scott Horsley, Superintendent Chris Wiseman and Office Manager, Jennifer Nash was present.

The meeting was called to order at 5:30 p.m. and was opened to public comment. There was none at this time.

The commissioners deferred the review and approval of prior meeting minutes to the next meeting.

In response to concerns raised by the auditors and administrative team, Mrs. Nash reviewed a proposal for new utility billing software necessary to meet 5 objectives for the district. 1. Address audit concerns regarding receipts; 2. Create efficiencies in processing receipts in the financial software; 3. Eliminate "legacy system" support concerns; 4. Security of data; 5. Create efficiencies/eliminate deficiencies for the Water Department. The Commissioner's agreed unanimously to move forward with a conversion to Muni-Link and engage with a lock box service for receipts.

The commissioners then reviewed the final draft of the salary, operating and maintenance budget and the 5-year capital plan. Chairman Hoppensteadt will present the budget and FY23 appropriation requests to the PruComm at their meeting on Monday, March 28th.

Commissioner Horsley asked for 2 items to be added to the agenda for the April meeting: 1. Casey Goodwin - Assessment and Approach to Septic Upgrades; 2. Planning Document and Sustainability Techniques at the Cotuit Elementary School Property - George Foy, Greg Watson and John Todd collaboration.

Commissioner Robinson asked for a review of the FAQ document put forward by the Tufts Students last semester. The approved document will be posted to the district website.

The Superintendent gave the water quality report noting that there were no total coliform hits in February. The sodium results from early February were reviewed with the average continuing to fluctuate. March sodium results are not yet available. PFOS6 and Unregulated emerging contaminates results were reviewed. There were detections at stations where there were no detections in the 2020 samples. The next samples will be done in April. If station #1 is over 10 it will trigger monthly monitoring. He noted that de-icing

compounds used to treat road surfaces also contain PFOS and could be contributing to elevated levels in the district. He will contact Bruce Young for more information on this.

The Superintendent report was given for the prior month.

Monthly Pumpage Results are as follows:

	<u>2022</u>	<u>2021</u>	<u>+/-</u>
February	6,995,000	6,353,000	+642,000

Stats:

Replacement Services = 0; New Services = 0; Leaks = 0

Project Updates:

- Water table is up - in the 50th percentile, similar to late 2020 levels, and there is water in Little River.
- Leak detection survey was completed in February
- Annual Flushing Program for Distribution System Maintenance began this week. JR is running the program.

The meeting was re-opened to public comment, and again there was none.

The next regular meeting of the Board of Water Commissioners will take place on Wednesday, April 27th, at 5:30 pm. This meeting will take place via Zoom.

The meeting adjourned at 6:43 pm.

Respectfully submitted,



Tom Hoppensteadt, Chairman