

Prudential Committee
Freedom Hall
Minutes
January 7, 2019
5:30 p.m.

Call to order

Present: (this is a joint meeting with the Water Commissioners)

Prudential Committees: Ray Pirrone, Lisa Mycock-Kelly, Fran Parks, Silvio Genao

Water Commissioners: Chris Wiseman, Superintendent, Don Campbell, Tom Hoppensteadt

Pledge of Allegiance

Public Recording- N/A

Water Commissioner's wanted this meeting to talk with Prudential and ask if there was any precedent in respect to one of the water departments employees who recently passed away. He had been working for the department for just over twenty-nine years. The water department has their own handbook which stipulates that all accrued benefits that have been vested will be paid in full upon termination. (termination is broadly defined) Wanted to see if there was any precedent and would the bank acknowledge that we have and at this table see if there was anything should be considering. Fran asked if benefits were vacation time? Commissioner answered it was vacation, sick, personal—we pay 25% of the accrued sick time. Fran said that is unusual as sick time usually disappears. Commissioners stated that the handbook was just revised, but this didn't change it was something that carried on. Brian was a great employee who had been working here for many years—he acquired quite a bit of sick time—257 ¼ sick days, 23 personal hours, 6.5 vacation days—\$17,085. Ray asked if the 25% is specified in the manual—answer is yes, it is (read excerpt from the handbook). Fran asked what line item this would come out of—answer is salary range (about fifteen weeks' pay) Chris said still need to discuss what going to do with the open position. Death of an employee is not in the handbook, maybe in the future will address. Will take at least fifteen weeks to replace, plus will be at a lower salary. Fran asked if could hire someone part time in the interim? Chris said there is a lot to discuss and right now we have the required staffing for the state. Water Department has two meetings scheduled for this month—cost of service study and the other one focusing on staffing needs. Silvio, as a member of the Prudential Committees main concern is not to tell the water department how to run their operations, but with the finances. That position was budgeted for the whole year—so is funding there but if bring someone else in it may (unclear) that. Concern is that the family gets paid the benefits while at the same time receive enough funding to maintain operations at the water department—offered to help in any way he can. Chris said that the fire department has offered to help any way they can, as have neighboring water departments. Chris also thanked Lisa (Assistant Treasurer) for helping out with the retire process for the family. The committee offered condolences to Brian's family and Fran suggested the Fire District make a donation in Brian's name to the MSPCA (request per the family)—he is going to be missed.

Chris also gave a warrant to the committee, Commissioner asked where to process currently stood for warrant submission. Chris said that Secure Networks (that supports cloud/auto task) is organizing it, but waiting for internet to be set up through Open Cape at the water department.

Motion to Adjourn with the water department, second, all in favor, so moved.

Street Light Contract: Cape Light Compact put a contract out for maintenance and repair of the street lights. One was Seaman's and another a company in Harwich (which was much higher)-Seaman has two options, A) to continue the practice of doing monthly surveys to see what lights are on/off or B) is to stop doing that. For them to drive around looking at the lights is 45 cents per light per month plus time and materials which covers everything except lamp exchanges. We have 280 lights-Eversource says we have 13 sodium lights, Fran drove around and documented that we don't have any sodium lights. The only sodium light in Cotuit is on Putnam Ave and is privately owned. The cost for monitoring 280 lights is \$126 a month or \$1,512 a year. What have been paying previously with past contract was \$98 a month. For 293 lights it is \$131.80 monthly \$1,581 year-Fran doesn't think we need that and suggests taking option B which is if a light is out, we call them and they fix it. Motion made to accept the contact with Seamans for street light operation, repair, and maintenance agreement, second, all in favor. Lisa noticed the contract had 64 School Street listed-crossed it out and initialed for correction.

Motion to adjourn, second, all in favor, so moved.