

Prudential Committee Meeting via Zoom  
Minutes  
June 22, 2020

**Present:** Lisa Mycock-Kelly, Silvio Genao, Charlie Eager, Fran Parks, Ray Pirrone

In attendance: Ken Malloy

**Pledge of Allegiance**

**No one is recording**

**Public Comment:** Cynthia Gardner inquired about where to find the Space Needs Assessment and if the Treasurer could say where the \$25,000 went. Amy Kates inquired about the Treasurer/Assistant Treasurer's hours and rate of pay as she inquired about this at the Civic Association Meeting and has not received the information as of yet. Chairwoman Parks responded that the answer will be provided within the allowed ten days for a public request.

**Treasurer:** Reviewed the previously distributed report. Discussed revenue, budgets (at or below budget except Finance/Water department salaries and one transfer to stabilization needs to be made) expenditures, and appropriations (will close certain allocation and reserve funds)

**Motions:** Mr. Genao asked about the legality of moving funds. Treasurer Pirrone explained the motions and allocations.

**Motion 1:** I vote that the following articles which have no outstanding obligations be closed and the unspent funds used to fund payment of principal and interest FY2021 in the amount of \$15,125 and to contribute the generalized stabilization \$1,476 in FY2020 the appropriation to be closed are as follows- with the related unspent funds 2017-06 rehab engine 263 \$12.00. 2018-06 replace fire roof \$38.00. 2019-13 replace fire pick up \$3,513. 2020-05 space revenue \$13,038 total of \$16,601. Second, all in favor.

**Motion 2:** I move to closing the following article which have no outstanding obligations and no unspent funds. 2019-08 Air packs. 2020-0 Air packs. Second all in favor.

**Motion 3:** I move to closing the following article which has no outstanding obligations and no unspent funds to cover FY2020 fire station repairs original funded under article 7 on May 29, 2019 Annual District Meeting. 2018-06 Freedom Hall Basement ceiling \$15,000 (verbally given by the Treasurer-will be written in). Second, all in favor.

**Motion 4:** I move that the Prudential Committee transfer \$4,000 from reserve to finance salary article and transfer \$500 from reserve fund to water department salary article. Treasurer made an inaudible comment. Second, all in favor

**Audit RFP**

Treasurer sent solicitations to six firms and had two responses. Racelli/Clark and Clifton/Larson. Treasurer spoke to referrals regarding both firms and based on experience and price he recommends

Racelli/Clark. Chairwoman Parks asked to accept a motion to advise the Treasurer to engage Racelli/Clark Associates as our auditors for 2012-2022. Second, all in favor.

**Warrant for ADM**

Reviewed script. Ms. Mycock-Kelly suggested one person from Prudential read the script and to remove masks while at the microphone-also volunteered to reading the script. Chairwoman Parks agreed as will be outside and six feet apart from each other, plus Chairwoman offered to read the second part of the script.

**ADM/Voting**

Discussed upcoming voting and the sanitation procedures for the upcoming meeting

**56 High Street Garage Doors**

Fire station will repair doors out of their budget as they use the garage to store fire department equipment. Chairwoman Parks read the definition of "Real Property" explaining all property used by the fire station is not owned by the fire department but by the district same is true of 56 High St.

**Minutes:**

Motion made approve the June 2 & 5 minutes without corrections. Second, all in favor

**Matters not reasonably anticipated by the Chair:**

Treasurer Pirrone mentioned Article 15 had some confusion and he needs to change the wording. Mr. Eager does not think it will be a problem to change it now. Treasurer will clarify and resend.

Ken Malloy asked if will announce the COVID requirements at the beginning of the meeting. Chairwoman replied the information has been sent out and gloves, sanitizers will be provided.

**Motion to adjourn, moved, second, all in favor**